

## Accrediting Commission of Career Schools and Colleges (ACCSC) Placement Rate Methodology

ACCSC applies the following three definitions of **Graduates – *Employed in Field***:  
(Employment is for a reasonable period of time, is based on program objectives, and can be considered sustainable (e.g., not a single day of employment)).

### 1. **Employed in Field: Regular Employment**

Is directly related to the program from which the individual graduated; aligns with a majority of the educational and training objectives; and is a paid position.

### 2. **Employed in Field: Self-Employment**

The school secures written documentation from the self-employed graduate verifying that the employment is valid (as defined under regular employment above) and including, at a minimum, a statement signed by the graduate.

### 3. **Employed in Field: Career Advancement**

Students that are already employed at the time of graduation can be considered employed when completing the program of study as follows: The training provided by the school allowed the graduate to maintain the employment position or that the training supported the graduate's ability to be eligible or qualified for advancement due to the training provided by the school.

ACCSC applies the following definition for *Graduates – Unavailable for Employment*: (These students are excluded from the calculation).

This category removes from the placement rate calculation, graduates who fall into one of the following categories: death, incarceration, active military service deployment, the onset of a medical condition that prevents employment, or international students who have returned to their country of origin. Also, graduates that continue on with education in an accredited institution of higher education (postsecondary) on at least a half-time basis.

ACCSC applies the following definition for ***Graduates - Available for Employment***:

Employed in Field minus (Graduates – Unavailable for Employment) = Graduates - Available for Employment

ACCSC calculates the Job Placement rate as follows:

***Graduates - Employed in Field*** \_\_\_\_\_ = ***Job Placement Rate***  
***Graduates - Available for Employment***